



General Information

Additional Services

Please contact your catering or conference services manager

Additional Power

May be required for entertainment, applicable fees will apply

Bar Policies

One bartender per 75 guests
Maximum of 5 hours bar service
Additional bartenders above hotel standards will incur additional fees
There are no shots provided on events bars

Coat Check

Seasonal coat check is available for private functions for an additional fee

Fire Detail

Required by the City of Baltimore for any events with exposed flames

Labor Fees

For events requiring a bar, a bartender fee of 150 per Bartender up to 3 hours will be incurred
Housemen or engineers at 75 per hour
For food requiring a chef, carver or buffet attendant, a fee of 150 per attendant, per 50 guests
Sushi chefs will be charged at 250 each

Parking

Valet and self-parking options are available for private functions.

**Maryland Food Code requires disclosure that the consumption of raw or undercooked meat, fish or egg products may increase your risk of foodborne illness. All food and beverage items listed are subject to a 22% service charge, 6% state tax and 9% alcohol tax. Pricing is subject to change. All miscellaneous Fees are subject to 6% state sales tax.*



Menu Guidelines

Choice of entrée pre-determined (3) days in advance

Maximum of three entrée choices; higher entrée price prevails

Displays and stations will be prepared for the guaranteed guest count

For groups fewer than 15 guests, there will be a \$5.00 per guest surcharge

Upon request, Hotel will set tables and chairs up to 5% over the event guarantee

Service Charge and Taxes

22% taxable service charge

20% Baltimore city parking tax

9% Maryland state alcohol tax

6% Maryland state tax

Menu pricing, fees and service charges are subject to change

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